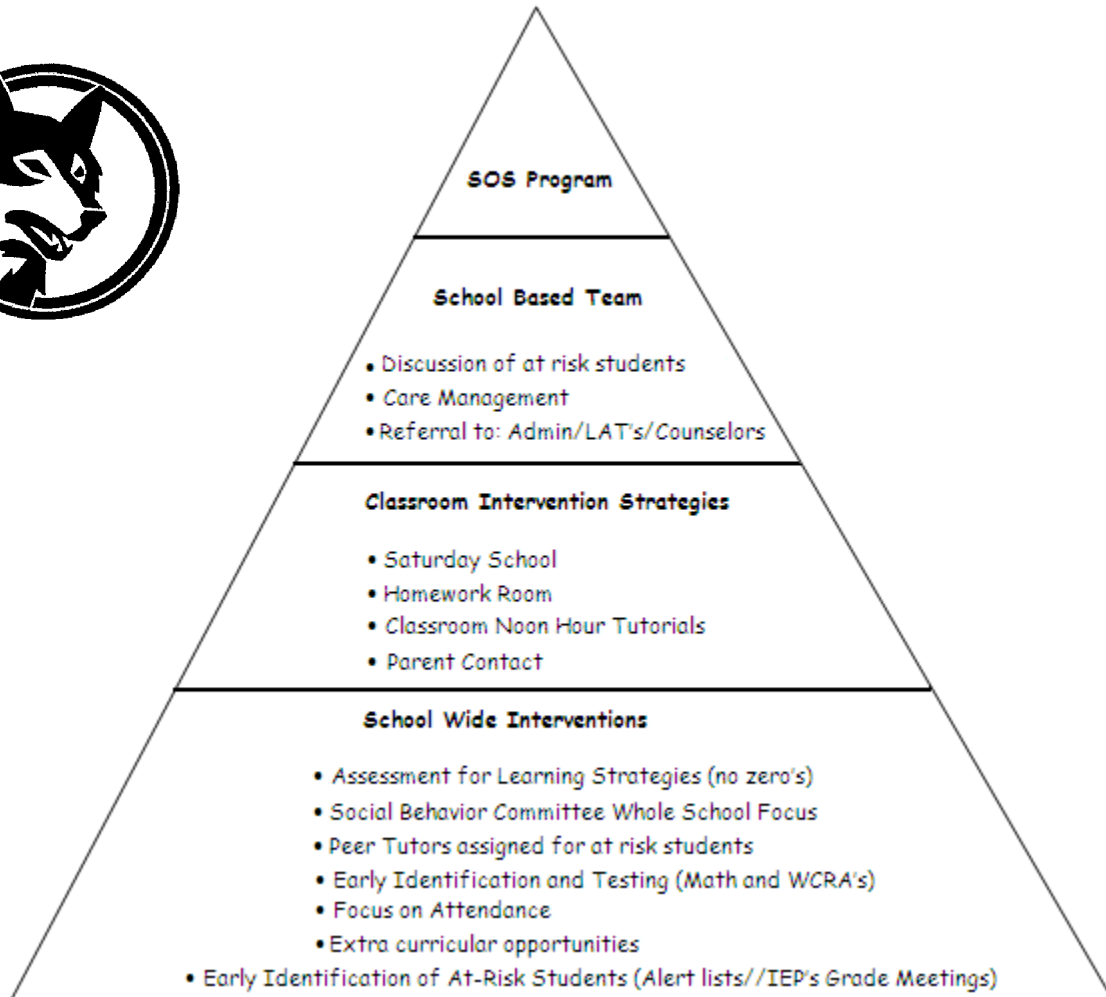


# Charles Bloom Pyramid of Academic Interventions

**"Failure is not an acceptable option"**



**School Goal:** "To significantly improve the success rates of students in courses"

## Processes for 2009-10 for at risk students

1. The first Friday of each month staff are to submit names of "academically at risk students" to Jason
  - These names should be submitted on "at risk referral forms" with a gradebook spreadsheet attached
  - There is an expectation that the classroom teacher has used interventions at the classroom level
2. Names of students submitted as at risk will be collated and discussed at Tuesday's School Based Team meeting
  - Students will be individually discussed
  - SBT will discuss the best course of action for each student, taking into considerations interventions and supports deemed appropriate from the Pyramid of Interventions.
  - Collated at risk lists will be shared with all staff following SBT meetings
  - SBT may decide...
    - i. Additional Classroom interventions are required
    - ii. The Student needs a case Manager assigned from Student Support Services
    - iii. The student will be assigned into the SOS program
3. If the student is assigned into SOS, the following will occur:
  - i. Jason will inform the classroom teacher of placement into SOS and ask the teacher to provide all missing assignments directly to Jason
  - ii. The student and parent will be a part of an "in-take meeting" with Jason. The meeting will detail:
    - a. Necessary work to be completed
    - b. Details of SOS program
    - c. When the students progress will be reviewed
  - Students will be required to attend SOS sessions which will run during the following schedule...

Mondays:	11:10-11:50
Tuesdays:	11:10-11:50
Wednesdays:	11:00-11:50
Thursdays:	11:00-11:50
  - Students who do not attend SOS will face progressive discipline
  - At the agreed upon review date, Jason will discuss with the individual teacher:
    1. The progress the student has made in terms of completing missing assignments
    2. The students current standing in the course
    3. The teachers recommendation as to whether the student should continue in SOS
  - Students will meet with Jason upon their "review date" to discuss their progress...at this meeting, the student will be assigned:
    - 3 more weeks of SOS are required (student still has a lot of work to do)
    - 1 more week of SOS and review again (student has a bit of work left to do)
    - No more SOS required (student has completed all assignments)
- Jason will communicate this review to the students parents

## FAQ's

### Q. Who are good candidates for SOS?

A. Generally speaking, those students that have responded positively to SOS are capable of doing the work ...but are not submitting it. In addition, students who work slowly and need additional time to complete assignments have been successful. Students who exhibit attendance or behaviour concerns are not SOS candidates. They should be referred to administration. Students who have learning difficulties should be referred to School Based Team or Thomas.

### Q. Does a student have to be failing to be referred to SOS ?

A. No. In fact, we strongly encourage you to refer students before they are failing.

### Q. A student in my class is not submitting their work.....what should I do?

A. Early action and intervention is key to solving the issue.

**STEP 1** - Talk with the student as soon as the problem is identified. Let him/her know exactly what needs to be done and when you expect it by. Let them know that a referral is being considered.

Contact the parent and let them know that work is not being completed. Tell them that if it is not completed by xxxxxx date, an SOS referral will be made. Parental support of the SOS program to date has been exceptional.

**STEP 2**- Keep the student in at lunch, Assign homework room at lunch, utilize Saturday school to help remedy the problem if necessary.

**STEP 3** - If this does not have the desired effect, complete an SOS Referral

### Q. When should referrals be submitted?

A. Referrals should be submitted whenever there is a call for "at risk" lists to Jason the first Friday of each month. Referrals can also be made any time in between

### Q. What criteria is used to determine which students are accepted into SOS?

A. School Based Team reviews the at risk lists/SOS referrals with the following three questions in mind;

1. Has previous action been taken (discussion with student/parent, detentions, Saturday school etc...)?
2. Are there other issues that need to be addressed before the student is accepted into SOS (ie: attendance, behaviour, emotional issues, learning needs) ?

### Q. What happens when one of my students is accepted into SOS program ?

A. I will provide you with a list of students who are accepted into the SOS program soon after SBT makes a decision. After I meet with the student and contact their parents, as well as receive all work from the the teacher, the student will begin SOS.

**Q. What happens if one of my students is not accepted in to the SOS program ?**

A. Students who are not accepted into the SOS program will be assigned a case manager. The case manager will work with the teacher to help remedy the problem. Case Managers include; administration, counselor, learning assistance teacher,

**Q. What is the teacher's role once a student is accepted into SOS?**

A. The teacher has two primary roles once a student is accepted into SOS.

1. Provide the SOS teacher with the work a student is to complete. Work can be given directly to the SOS teacher
2. Complete a student review when the student nearing the end of their SOS sessions.

**Q. What happens when my student has completed their SOS sessions ?**

A. Just prior to their last day of SOS, I will put an SOS student review sheet in your box. It will have 3 possible recommendations for you to make:

1<sup>st</sup> = 3 more weeks of SOS are required (student still has a lot of work to do)

2<sup>nd</sup> = 1 more week of SOS and review again (student has a bit of work left to do)

3<sup>rd</sup> = No more SOS required (student has completed all assignments)

**Q. What if a student was in SOS earlier in the semester, and I would like him/her back in ?**

A. Students who you have referred previously, and have since been released from SOS, do not require another referral form. See me if they have reverted back to their "old ways" and I will sign them up for more sessions immediately.

**Q. Can I put a student in SOS for one or two days only ?**

A. No. SOS is intended for those students that require long term support (3 weeks minimum). For those students who require less time, Saturday school and homework room should be used instead.

**Q. What if students are not going to their SOS sessions?**

A. When students miss one session of SOS, I will follow-up with them. Any missed sessions after that, students will be issued an in-school suspension.